

**IN THE SUPERIOR COURT OF ARIZONA  
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF TRANSFERRING )	
CASES TO COURT CONCILIATION )	ADMINISTRATIVE ORDER
SERVICES FOR INTAKE )	NO. 99-025
_____ )	

Administrative Order No. 98-058, signed by the Presiding Family Court Judge on August 14, 1998, establishes a means by which the Court=s Conciliation Services and the Clerk of Court=s Expedited Services transfer cases between those departments. Some cases referred to Conciliation Services by Expedited Services require that the minor children be interviewed. When such a request is made, it is necessary that a police report and Child Protective Services (CPS) documents be made available for staff in Conciliation Services. Additionally, cases that conclude unsuccessfully following attempts at mediation and require intervention with minors need similar report data.

IT IS ORDERED that upon a determination by Expedited Services staff that a file referred by a judicial officer be more appropriately directed to Conciliation Services, the file will be transferred to Conciliation so that office can determine the proper level of services necessary.

IT IS FURTHER ORDERED that the Family Court Department, Family Court Officers shall have the authority to order all parties to cooperate with Conciliation Services in that department=s investigation and determination of appropriate services with regard to issues of custody and /or visitation. This authority includes, but is not limited to requests for police and CPS reports.

IT IS FURTHER ORDERED that the Family Court Department, Family Court Officers shall have the authority to order the transmittal of police and CPS reports to Conciliation Services on cases which were originally referred for mediation but mediation has terminated unsuccessfully, making it necessary for evaluation services.

DATED this \_\_\_\_ day of \_\_\_\_\_

\_, 1999.

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Hon. Mark W. Armstrong  
Presiding Family Court Judge

Original: Clerk of the Superior Court

cc: Family Court Judges and Commissioners  
Phillip Knox, Family Court Administrator  
Carla Boatner, Family Court Administration  
Eve Parks, Family Court Officer

Myra Harris, Family Court Officer